

CLASS OF 2018



TO: Class of 2018 Graduating Seniors

FROM: Everett High Admin

RE: Graduation, June 16, 2018, at 7:00 PM at Angel of the Winds Arena (formerly Xfinity Events Center)

Please give the following information your careful attention--you are responsible for its contents.

Participation in Commencement is a privilege and not a requirement. Students electing to participate are **REQUIRED** to attend both rehearsals and to be dressed appropriately for Commencement.

OBLIGATIONS

All financial obligations must be cleared by 2:30 pm on Wednesday, June 13, 2018. Unpaid financial obligations will result in the inability to receive your Grad tickets, diploma or transcript.

GRADUATION PRACTICE

There will be TWO required practices for the graduation ceremony:

- Thursday, June 14, 9:30 AM – 11:30 AM in the Auditorium
- Friday, June 15, 10:15 AM – 12:15 PM in the Auditorium

PRACTICE #1 - Thursday morning, June 14, at 9:30 am, in the Auditorium. Assigned seating will be posted outside of the Auditorium before rehearsal. When you enter, you will given a blue or yellow card. This will be your assigned seat.

PRACTICE #2 – Friday morning, June 15, at 10:15 am, in the Auditorium. Please memorize your seat and aisle number. After you have found your seat, get to know the person to your right and left. This will be your FINAL seat.

BEHAVIOR EXPECTATIONS

Graduation is both a ceremony and a celebration. It is important to remember that there is a proper time and place for both. The ceremony itself is to be taken seriously and with an attitude of respect for your accomplishment and for those who have helped you along your journey. The celebration takes place *after* the ceremony and is the time to have fun with family and friends.

STUDENTS: Please do not bring anything with you that would be a distraction from the ceremony. This includes – but is not limited to – beach balls or other inflatable objects, silly string, or noisemakers. The only items that are allowed to be worn over the gown are approved honor cords. Leis, cap decorations, necklaces, and other accessories are not appropriate nor allowed at commencement. Thank you for not chewing gum. Also, do not bring purses or valuables that cannot be contained in a pocket under your robe as there is no secure storage area during the ceremony for such items.

AUDIENCE MEMBERS: We want this to be a very special time for *your* graduate and for *all* the graduates. Please be respectful during all phases of the ceremony – a lot of work has gone into preparing the best experience possible. Air horns and artificial noisemakers can be a distraction and are not allowed at the Arena. There are two times that we hope you will give a special cheer for the graduates: after your graduate’s name is read, and at the very conclusion of the ceremony. When you cheer for your graduate, please keep it under three seconds so that the next graduate can hear his or her own name being read. This is, of course, one of the most important parts of the experience.

DRESS

Experience has shown that robes can be quite warm, and it is recommended that you plan to wear cotton clothing underneath. Shoes and socks of a darker color are recommended. The caps should be flat on your head and the tassel on the mortarboard (cap) is worn on the **RIGHT** side. The only items that are allowed to be worn over the gown are your stole and approved honor cords.

CAPS AND GOWNS: Caps and gowns will be worn by all participants. If you have not ordered your cap and gown, you need to contact Jostens at 1-800-925-1483.

HONOR CORDS: Students graduating with a 3.35 or higher cumulative grade point average are entitled to wear an honor cord during Commencement. These were distributed with the gowns. Members of Torch Honor Society must maintain a cumulative GPA of 3.5 or higher and will receive a blue and gold cord as part of their membership. These cords will be distributed during the Torch Celebration Breakfast.

TICKETS

Each senior participating in commencement will be given ten (10) tickets. Distribution of tickets will be at the June 15 practice. All persons admitted **MUST** have a ticket, and seating is available on a first-come, first-served basis. There will be extra tickets available. If you have a definite need for extra tickets, your grad may request them. Seniors may request these online and are due by June 8. Please do not request tickets that will not be used – thank you.

PICTURES and VIDEO

Cameras will be allowed in the stands. However, parents will not be permitted in the downstairs areas, nor will seniors be permitted to step out of line for pictures. We have a contract with *Grad Images* for pictures taken at graduation as students cross the stage and a video will be available through Cascade High School – the order form can be found on **our** website.

CEREMONY DETAILS

REPORTING TIME: All seniors enter through the **Hewitt Avenue at the FOUNTAIN entrance** (not the main entrance on the corner of Hewitt and Wall streets) and report to the assigned area no later than 6:15 pm. Allow time for traffic and parking in the area. Families and other audience members enter through the main doors on the corner of Hewitt and Oakes. The 2018 Graduation ceremony begins at 7:00 pm.

- ORDER OF EVENTS:
1. Prelude by the band starting at 6:30 pm
 2. Dignitaries enter, followed by participating faculty
 3. Seniors enter, following the faculty and honored guests
 4. Remain standing until the anthem has been played
 5. Welcome and brief opening remarks by Mr. Balla
 6. Class speaker
 7. Awards
 8. Class speakers
 9. Music
 10. The Everett High Administration will present the class to members of the School Board for presentation of diplomas.
 11. Starting with the first row, seniors will stand one row at a time, move to the right (east side of the seating area) and move to the outside aisle, then to the stage.
 12. Line of progress--proceed up steps onto the stage, receive diploma with your left hand, shake hands with your right, proceed down stairs, and immediately return to your assigned seat. **Your picture will be taken while you are shaking hands.**
 13. After the last student has received his/her diploma, the school board representative will ask for a round of applause for the entire class. (This might come spontaneously.) At this time, everyone will stand.
 14. Seniors sing Alma Mater
 15. The dignitaries leave the stage
 16. Seniors face the side aisle as the last person leaves the stage. Class and ASB presidents will lead the **RECESSIONAL** by moving directly to the exits near the dressing rooms; other rows will follow in order.
 17. The graduates will move directly out of the lower arena and walk through the staff tunnel, then proceed upstairs to the east vestibule to meet family and friends.
 18. Celebrate!

AFTER THE CEREMONY

Your family and other guests are not to be downstairs before or after graduation. After you exit the staff tunnel, you will be ushered upstairs to the east vestibule where you can meet family and guests. You will need to exit the Event Center in a timely manner.

Your actual diploma, as well as your immunization records can be picked up in the main office beginning July 11. The office is open on Wednesday mornings in July and we return to normal business hours starting August 13, 2018. You must be present to pick up your diploma. A written request must be made for someone else to pick it up for you.

Your diploma and official transcript will be held until ALL obligations are cleared.

